

SCHEC Meeting Minutes

Friday, May 11, 2018

Chapman University

Membership Present- Jimmy Nguyen (Golden West College); Penny Gabourie (Cypress College); Tuan Nguyen (IVC); Shannon Crogan (Chapman University); Tony Ruiz (National University); Butch Ellis (Hope International University); Jenna Rice (Concordia University); Helen Ward (Coastline College); Orlantha Nin (Saddleback College); Angela Barragan (Biola University); Linda Bagatourian (Orange Coast College); Arlene Vargas (Saddleback College), Brianna & Karen (Loma Linda University) ; Victor Sanchez (UCI); Corion Lucas (CSULB); Ana Moralez (UCR); California Southern University Representative; Cindy Denkins (Webster); James Johnson (Alliant International University); University of Redlands Representative; Aimee Tran (Saddleback College)

1. **Chapman Presentation** - Marcela Martinez, AVP of Undergraduate Admissions. 400 transfers every fall. SCHEC helps them connect with transfers. New science center (opening in the Fall) & new engineering school.
2. **SCHEC Welcome** - Donald Gordan conducted a meeting opener and reviewed the mission and vision of SCHEC.
3. **Approval of Minutes** - Penny Gabourie made a motion to approve the minutes; seconded by Jimmy Nguyen.
4. **Agenda Approval** - Helen Ward and Jimmy Nguyen made corrections to the agenda. A motion was made to add an agenda item for position nominations. Helen Ward made a motion to approve, seconded by Tony Ruiz.
5. **By-Laws** - 2.02 & 2.05 in the By-Laws will be combined; electronic voting added to section 2.03 (Voting Rights).
6. **Vice-Chair Report** – Helen Ward
 - a. 61 scholarship applications submitted. Scholarship committee wants to improve the process in the future. The top three applicants are from Rio Hondo College, Santa Ana College, and Irvine Valley College. Total of \$1500.00 with each awardee received \$500.00. Tony Ruiz noticed several qualified applicants did not receive a scholarship. He proposed that we give several smaller scholarships and one large scholarship. Angela Barragan recommended awarding a larger scholarship to just one person. Tuan Nguyen recommended a tiered approach with a large scholarship and several smaller scholarships.
 - b. Several recommendations were made to raise funds and sponsorships.
 1. Recommendations- Schoolsfirst Credit Union as a sponsor. Using the SCHEC website to sell advertising. Starting a matching program. A donation drive for member schools. Donors recognized at levels such as gold, silver & spectacular star with a dollar amount (e.g. Gold is \$2500). Sponsor an event and invite the donors / awardees. Angels game fundraiser. Scholarship donors would have a scholarship in their name (e.g. National and SCHEC). Soliciting additional members among colleges in Orange County. Asking colleges to join and/or charge colleges a one-time fee, when they want to attend a SCHEC Fair. Personal or institutional donations.
 2. Donald suggested that given all the ideas presented, it seems within reach to keep membership dues the same while fundraising to increase the scholarship amount. These ideas will be summarized and presented at the next meeting.
 3. Penny Gabourie suggested a section is added to the by-laws about fundraising.
 4. Penny Gabourie moved to approve the addition and Tuan Nguyen seconded. Donald Gordon called to a vote. Vote passed. Donald will draft a new section in the by-laws.
7. **Fair Coordinator Report**- Vanessa Orozco-Martinez (absent)
 - a. No report
8. **Communications Report**- Tuan Nguyen
 - a. The website service is called *Weebly*, 2-year renewal, \$67.90 is the cost.
 - b. Helen Ward is adding pictures to the website, send pictures to hward@coastline.edu for addition.
 - c. Tuan is getting familiar with the website, agendas and minutes need to be added. At the next meeting he will make some recommendations to freshen it up.

9. Treasurer's Report - Shannon Crogan

- a. Account balance is \$2338.25. Nine colleges have not paid their dues. Shannon proposed that SCHEC waives the dues for Santa Ana College since Vanessa puts in many hours as a volunteer fair coordinator.

10. Secretary's Report - Orlantha Nin

- a. Please make sure that you sign in on our attendance sheet and provide the Secretary with any updates to the directory. Secretary term will end at November meeting, please consider running. Main duties are taking notes during the meeting, typing minutes, attending board meetings prior to the main meetings, one lunch meeting possibly. Communicate with members about job changes/title changes.

11. Co-Chair Reports – Donald Gordan & Linda Bagatorian

- a. Positions become available in 2018. Per Donald, a good professional development opportunity.

12. Working Group Updates

- a. New Groups- Donald Gordon is seeking a working group for development, by-laws & professional development. He asked members to consider being part of the working group.
- b. Private Colleges- Tuan Nguyen recommended that SCHEC link with the CCCTransfer.org website for detailed information. He also suggested that we add an audience tab (e.g. adult learners) to link audience with the SCHEC colleges. He is going to work on this in the summer and will have it ready for fall. The private schools will get an email from him.

13. Campus Announcements

- a. National University wants to meet with CCC's re: ADT transfer. Savings of 50%, tuition is \$800.00 per course, generally 10 courses to complete BA degree. Tony Ruiz will make appointments with the CCC's to share information about their program
- b. Hope International University has a ministry honors program, students live in the dorms, tuition is \$10,000 per year. A huge savings for students. Missionary, worship ministry, youth ministry, etc.
- c. UC Riverside has a big push for transfers with new initiative. Open for Winter. TAG due end of May, Application filing is July 1-31. Open to LD transfers except Business Administration.
- d. Saddleback College Transfer Celebration today, many students transferring to SCHEC Schools.
- e. The Cypress College Transfer Celebration was last week, 6 reps. Opportunity for reps to meet students.
- f. CSULB has a June 1 SIR deadline, please make sure that students meet deadlines.
- g. Biola University has 100% matching for the yellow ribbon, post 911 GI Bill, they are establishing a school of film, accepting for Spring 2019. They are still accepting for Fall 2018. They accept CSU and IGETC GE Certifications, they are in discussion about ADT's.
- h. UCI recently had two celebration events, over 116,000 applications this year (Freshman & Transfer). They are trying to get to the 2:1 ratio. For every 2 freshmen, they admit 1 transfer student. As a system, they are increasing their outreach to CCC's.

14. Decisions Made

- a. Donald Gordon will draft of a new section of the SCHEC By-Laws dealing with fundraising and scholarships; as well as updating the "responsibilities of membership" to be more specific.
- b. Tony Ruiz will follow up with his contact with the Angles.
- c. Shannon Crogan will find out about any limitations for non-profit.

15. Next Meeting Dates/Location:

- a. The next meeting will be held at National University on September 21. We will have a speaker who will discuss student Veterans.